

SCHEDULE A

	Services (including consulting contracts)	Construction
Ministries, Agencies, Boards and Commissions	\$75K	\$100K
Post-Secondary, Education and Health Sectors	\$100K	\$250K
Crown corporations	\$500K	\$5 million

These standards are consistent with inter-governmental trade agreements.

Capital Procurement Audit Tool – Introduction and Overview

The Ministry of Finance is implementing a capital procurement process audit tool. Based on the Capital Asset Management Framework (CAMF) and aligned with core policy, the audit tool is a comprehensive check-list of minimum expectations and requirements for capital procurement undertaken by provincial public sector agencies.

The audit tool is based on the principle that taxpayers are best served through competitive procurement processes which are well-structured, objective and inclusive, and on the principle of open, fair and transparent procurement. Bidders will be more likely to participate, and there will be more competition, where the selection process is clear and well understood, and where the risks between contractor, design authority and the public sector owner are allocated to those best able to manage them.

The audit tool is based on the lifecycle phases of typical capital procurement, from conceptual plans through business case approval, the selection and contracting of advisors; development of tender documents, the tender process, and execution of contracts. The audit tool identifies procurement objectives, key risks, criteria and examples of evidence that would demonstrate that the criteria have been met.

The audit tool has been developed based on the following assumptions that:

- individuals managing capital procurement are qualified and knowledgeable with respect to public sector procurement processes.
- individuals managing capital procurements are fully aware of the contents of the CAMF, inter-governmental trade agreements and any procurement policies which apply to the specific agency.
- all documentation provided as evidence is of an appropriate standard and quality, exhibits an appropriate level of due diligence and has been approved by the necessary approval authorities.

Should the results of audits indicate that further clarity is needed in specific areas to ensure adherence with capital policy and principles, there may be subsequent refinements to the audit tool.

This audit tool should be used in conjunction with the CAMF, which provides further detail on government's capital policy. The CAMF can be found on the Ministry of Finance website at

<http://www.fin.gov.bc.ca/tbs/camf.htm>