

ACADEMIC MISCONDUCT CORRECTIVE CONSEQUENCES GUIDELINES

Corrective consequences are tactics used to support student learning of the Academic Conduct Policy and expectations.

After meeting with the student suspected of violating the Academic Conduct Policy, if the instructor decides that the student may not reasonably have known that their behaviour constituted misconduct, or the incident was minor and warrants correct consequences, one or more of the following tactics can be used. These tactics are only guidelines; it is up to the discretion of the instructor as to what will best support student learning and help them avoid future violations of the policy.

Tactic	Use and Objective
A letter of written warning (download template)	<ul style="list-style-type: none"> - Best used with students who desire to fix their mistake and ensure it doesn't happen again. - The objective is for the student to understand the severity of their actions and make a lasting-choice to improve their academic integrity.
A letter of apology to the original author(s) of the work (download template)	<ul style="list-style-type: none"> - Best used with students who understand that the letter is an <i>exercise</i> and it won't actually be sent to the original author(s). - The objective is for the student to explain <i>what</i> plagiarism is, <i>where</i> they committed it, <i>why</i> it is an issue, and <i>how</i> they are going to prevent it again.
A reduced grade	<ul style="list-style-type: none"> - Best used with assignments where the plagiarism was in <i>confined sections</i> and can be omitted, thus still leaving an assignment that could be marked. - The objective is to evaluate the parts of the assignment that are not plagiarized.
Redoing the assignment	<ul style="list-style-type: none"> - Best used when the assignment is essential to student learning and the course objectives. - The objective is to ensure that the course objectives are met and the assignment will build student learning.

<p>A makeup assignment</p>	<ul style="list-style-type: none"> - Best used when an assignment cannot be redone, such as in a class presentation. - The objective is to provide an alternate assignment that will meet course objectives and student learning requirements when a redo of the original assignment is not possible.
<p>Attending a Plagiarism Workshop with the CNC Library</p>	<ul style="list-style-type: none"> - Best used when the library has capacity and sufficient interest to run a plagiarism workshop, similar to what is conducted during international student orientation. - The objective is to provide an in-person information session on plagiarism that will give specific examples of what is considered plagiarism at CNC.
<p>Completing the CNC Academic Integrity Course</p>	<ul style="list-style-type: none"> - Best used as a way of individual student learning in a format that requires less administration and oversight. - The objective is for the student to demonstrate their understanding of plagiarism and academic integrity by completing an e-learning course and receiving a passing grade on an online assessment.